

**LLAA AUXILIARY OF THE QUARTER**  
**2023 – 2024**

Participating auxiliaries should keep a record of **ALL** their activities. Any project, function, monthly meeting, helping in the community, activities, attending LLAA meetings/activities, etc. can be listed **as long as they are done in the name of your Auxiliary**, even if only one person is able to attend or participate.

Activities must be approved by your Auxiliary, usually at your monthly meetings.

List the dates and places where your activities take place. **DO NOT** list names of people, church names, KC Council or Auxiliary names. **Please remain as anonymous as possible.**

Please list information in month and date order.

**Make a cover sheet listing:** the Quarter you're participating in, Auxiliary name, name of Auxiliary President (with phone number and email address).

**Send all sheets together.** You may use regular mail or email to send your entry to me. I will email or call you when I receive your entry as long as your contact information is on the cover sheet.

Please make sure that your entry is neat and easy to read.

**Entries must be postmarked or sent by the 10<sup>th</sup> of the month following the end of the quarter.**

Quarters and the deadlines are:

1<sup>st</sup> Quarter – July, August, September – deadline October 10, 2023

2<sup>nd</sup> Quarter – October, November, December – deadline January 10, 2024

3<sup>rd</sup> Quarter – January, February, March – deadline April 10, 2024

4<sup>th</sup> Quarter – April, May, June – deadline July 10, 2024

**Please contact me if you have any questions.**

Thanks for your participation.

**Send entries to:**

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